



Raisinville Township

96 Ida-Maybee Road
Monroe, Michigan 48161
(734) 269-2506
www.raisinville.org

Site Plan Application

Submittal Information & Requirement Checklist		Township Use
This application is being submitted for the following consideration:		Date Received:
<input type="checkbox"/> Preliminary Site Plan	<input type="checkbox"/> Final Site Plan	Received By:
<input type="checkbox"/> Combined Preliminary/Final Site Plan		Application #:
<input type="checkbox"/> Completed Application Form	<input type="checkbox"/> 10 Sets of Proposed Site Plan	Amount Paid:
General Information		
Name of Legal Owner(s):		
Address:		
City:	State:	ZIP Code:
Phone:	Fax:	E-mail:
Name of Applicant (if different than Owner):		
Company:		Interest in Property:
Address:		
City:	State:	ZIP Code:
Phone:	Fax:	E-mail:
Name of Site Planner/Engineer:		
Company:		
Address:		
City:	State:	ZIP Code:
Phone:	Fax:	E-mail:
Property Information (attach Site Plan)		
Parcel ID Number(s):		
Land Area (in acres):	Width (in feet):	Length (in feet):
Current Zoning Classification:		
Existing Use of Property:		
Name of Proposed Project:		
Proposed Project Description:		
Property Location/Address:		
City:	State:	ZIP Code:
Property Legal Description (attach separate sheet if necessary):		
Deed Restrictions or Court Decisions (applying to property):		

Affidavit

The applicant(s) represents that they are the owner(s) of the subject property or are acting on behalf of the above listed owner. The applicant also acknowledges that the filing of this application grants permission for Township staff and/or officials to enter the property to determine the accuracy of the submitted information including existing conditions. If the applicant is not the owner, the owner must also sign.

Signature of Applicant:	Date:
Signature of Legal Owner:	Date:

Township Use

Date of Final Review:			
Planning Commission Action (list conditions, if any):			
			Date:
Township Board Action (list conditions, if any):			
			Date:
Monroe County Road Commission:	<input type="checkbox"/> Non-Applicable	<input type="checkbox"/> Approved – Date:	<input type="checkbox"/> Permit Issued – Date:
Monroe County Health Department:	<input type="checkbox"/> Non-Applicable	<input type="checkbox"/> Approved – Date:	<input type="checkbox"/> Permit Issued – Date:
Monroe County Drain Commissioner's Office:			
Site Plan and Drainage:	<input type="checkbox"/> Non-Applicable	<input type="checkbox"/> Approved – Date:	<input type="checkbox"/> Permit Issued – Date:
Soil Erosion and Sedimentation Control:	<input type="checkbox"/> Non-Applicable	<input type="checkbox"/> Approved – Date:	<input type="checkbox"/> Permit Issued – Date:
City of Monroe (Water Main/Sanitary Sewer):	<input type="checkbox"/> Non-Applicable	<input type="checkbox"/> Approved – Date:	<input type="checkbox"/> Permit Issued – Date:
Fire Department:	<input type="checkbox"/> Non-Applicable	<input type="checkbox"/> Approved – Date:	<input type="checkbox"/> Permit Issued – Date:
Michigan Department of Transportation:	<input type="checkbox"/> Non-Applicable	<input type="checkbox"/> Approved – Date:	<input type="checkbox"/> Permit Issued – Date:
Michigan Department of Environmental Quality:	<input type="checkbox"/> Non-Applicable	<input type="checkbox"/> Approved – Date:	<input type="checkbox"/> Permit Issued – Date:
Final Site Plan Signed and Approved (date):			
Building Permit Issued (date):			